

Amendment No. 1 to RFP No. 10001298
June 18, 2001

ATTACHMENT A

SUMMARY OF CRITICAL INFORMATION

1. Location: In the city limits of Sikeston
2. Square Footage Required: 22,381
3. Bid Opening Date: August 15, 2001
4. Bid Surety Amount: \$ 10,700.00 Effective Date: August 15, 2001 to November 13, 2001
5. Performance Surety Amount: \$ 21,400.00
6. Target Date for Completion: June 15, 2002 Target Date for Occupancy: July 1, 2002
7. Term of Lease: Ten Years
8. Number of Employees: 95
9. Total Number of Parking Spaces: 135 Number of Accessible Spaces: 6
10. Staff Restrooms: Male 1 Female 1 Unisex
11. Public Restrooms: Male 1 Female 1 Unisex
12. Number of Hi/Lo Water Coolers: 2
13. Number of Workstations: 154
14. AMP/BTU Data Requirements:

<u>SPACE</u>	<u>EQUIPMENT TYPE</u>	<u>NUMBER</u>	<u>AMPS</u>	<u>BTUs/HR</u>	<u>TOTAL AMPS</u>	<u>TOTAL BTUs/HR</u>
Data/Telecom	Controller/Modem	<u>10/5</u>	<u>5.5/3.6</u>	<u>2252/1474</u>	<u>55/18</u>	<u>22519/7370</u>
Office	Terminals/Printer	<u>150/40</u>	<u>2.1/6</u>	<u>860/2456.6</u>	<u>345/240</u>	<u>141257/98266</u>

15. Growth will be built out as five 96-square foot private offices (3 DFS, 1 Rehabilitation Services for the Blind, 1 Division of Legal Services) all other growth will be built out as open office.
16. DPS, Veterans Commission and DED, Div. Of Fin will install systems furniture
17. Description of Program's use of Space: Hours 7:00 a.m. to 5:30 p.m. (Extended hours may be required)
Number of Clients 130-210 daily Peak Periods of Traffic 9:30 a.m. to 4:00 p.m.
Brief Description **DOSS**-Provide daily services for low income and elderly families, administer rehabilitations program for the blind and visually impaired;**DOLIR**-Investigate human rights claims and assist claimants in filling out Human Rights claim forms; **DED**-Is responsible for regulating State Chartered Banks; **DPS/Vet Comm**-Counsel and assist veterans and their dependants.

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ATTACHMENT C

ADDITIONAL SPECIFICATIONS FOR OFFICE SPACE

DEPARTMENT OF SOCIAL SERVICES, DIVISIONS OF AGING, CHILD SUPPORT ENFORCEMENT,
FAMILY SERVICES, LEGAL SERVICES, AND YOUTH SERVICES

receptacle as well as 2" X 4" d/t box with conduit, while copiers, shredders and postage machines require a dedicated electrical receptacle only. Fax machines require a general electrical receptacle and a 2" X 4" d/t box with conduit. (Ref. G-5)

C-6.4 The Lessor is not responsible for the d/t cable/wire nor the required connector and cover. The Lessor must provide covers for any unused d/t boxes. The agency will contract to have the cable/wire pulled and provide the termination hardware.

C-6.5 Electrical Power Requirements

<u>EQUIPMENT TYPE</u>	<u>NO</u>	<u>AMPS</u>	<u>BTU/HR EACH</u>	<u>DESIGNATED ELECTRIC</u>	<u>MAXIMUM PER #20 AMP CIRCUIT</u>
Computers	107	2.1	850	Yes	4
Printers	32	6	2456	Yes	2
Copiers	6	12	4914	Yes	1
Shredder	1	12	4914	Yes	1
Postage Equipment	1	10	4094	Yes	1
Fax Machines	2	5	2047	No	1
Total Workstations = 137 (growth included)					
Total Printers and Faxes = 34					
Total 2" X 4" Data/Telecommunications Boxes = 171					

C-6.6 Amp/Btu Data/Telecommunications Room Requirements

<u>EQUIPMENT TYPE</u>	<u>NO</u>	<u>AMPS</u>	<u>BTU/HR</u>	<u>TOTAL AMPS</u>	<u>TOTAL BTU/HR</u>
Controller	1	20	2,000	20	2,000
Modem/Data	1	20	2,000	20	2,000
Router/Server	2	20	2,000	40	4,000
DAP/HUB	2	20	2,000	40	4,000
Telephone System	1	20	2,000	20	2,000

• C-7. EMPLOYEE ENTRANCE: A lighted separate employee entrance must be located to the rear or side of the facility away from the public entrance. A covered entry (approximately 6' X 6') for the employee must be provided. A keyless lock (Simplex L1000 or equivalent) with panic hardware and lock guard and closer must be installed on the staff entrance, along with a viewing device.

• C-8. SOLID CORE DOORS WITH METAL FRAMES AT CLIENT-TO-WORKER ACCESS (i.e. interview/observation areas, conference rooms, reception areas) must be equipped with keyless locks (Simplex L1000 or equivalent), lock guards and closers.

• C-9. POWER-ASSISTED DOORS must be provided for both doors of an airlock set on one leaf of each pair of doors in an airlock set at the main entry. Power-assisted door(s) must comply with ANSI BHMA A.156.19-1984. Such doors shall not open to back-check faster than three seconds and shall require no more than 15 LBF (66.6N) to stop door movement.

• C-10. TRANSPARENT MIRROR: A 3' X 4' transparent mirror with a mini-blind on the observation side must be provided between the observation room and the family visitation/therapy room.

• C-11. STORAGE ROOM: All storage rooms must have three tiers of adjustable shelving along two walls. Storage shelves must be between 12" deep and 24" deep, as required. All shelving must support 50 pounds per linear foot.

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ADDITIONAL SPECIFICATIONS FOR OFFICE SPACE

DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
COMMISSION OF HUMAN RIGHTS

C-3.7 Electrical Power Requirements

<u>EQUIPMENT TYPE</u>	<u>NO</u>	<u>AMPS</u>	<u>BTU/HR</u>	<u>DESIGNATED ELECTRIC</u>	<u>MAXIMUM PER #20 AMP CIRCUIT</u>
Computers	4	2.1	860	Yes	4
Laser Printers	1	6	2,456	Yes	2
Terminals	4	2.1	860	Yes	4
Printers	1	6	2,456.6	Yes	2
Copiers	1	12	4,914	Yes	1
Shredder	1	10	4,094	Yes	1
Postage Equipment	1	10	4,094	Yes	1
Fax	1	5	2,047	No	6

Total Workstations = 6 (growth included)

Total Printers and Faxes = 3 (growth included)

Total 2" X 4" Data/Telecommunications Boxes = 9

The designated electrical requirements are in addition to the electrical requirements set forth in G-2.13.3.

C-4. ONE-TIME PAYMENTS: • Denotes all items to be priced separately as a one-time payment. All bid proposals must include the separate pricing as shown on Attachment D, Section 1.5. Consideration of the cost of the one-time payment(s) will be evaluated during the subjective review of the bid proposals. It will be at the sole discretion of the State of Missouri to proceed with the one-time payment(s) based on programmatic needs, availability of funds and reasonable costs.